



**REPUBLIC OF ARGENTINA
CONSULAR SECTION IN PRETORIA, REPUBLIC OF SOUTH AFRICA**

WHERE TO APPLY FOR A VISA

You must apply at the Argentine Consulate or Consular Section of your place of residence. Therefore, you may apply at our offices if your place of residence is South Africa, Botswana, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Swaziland, Zambia or Zimbabwe.

CONSULAR SECTION:

Office hours: Monday to Friday, ***from 08h00 to 13h00.***
The Embassy will be closed on Argentine and South African Public Holidays.

Physical address
200 Standard Plaza, 440 Hilda Street, Hatfield, Pretoria, 0083

Tel: +27 12 430 3524 / Fax: +27 12 430 2907
E-mail: secons@embassyofargentina.co.za or,
paola.piangatelli@embassyofargentina.co.za

Website: www.embassyofargentina.co.za

NB: Please be advised that visa applicants may be requested to come in person for an interview with a consular officer. Applicants may also be required to provide additional information and documents, including the original flight ticket. Failure to provide any of the documentation or information requested may delay the processing of your application. **To avoid any inconvenience, you are advised to contact our offices at least 30 (thirty) days prior to the proposed date of departure.**
In accordance with the relevant law of the Argentine Republic and the international practice, the Consul is entitled to refuse a visa.

PROCESSING TIME: once ***all*** the documentation is submitted, the processing of the application generally takes between 3 to 5 working days. Please note that a longer processing period (up to three or four weeks) may be required depending on the nationality of the applicant and the purpose of the trip.

BASIC REQUIREMENTS

- 1) Original Passport or travel document:** must be **valid for a minimum of 6 months** from the intended date of entry and have at least **three (3) empty pages**.
- 2) Visa application form:** fully filled in and signed by the applicant in original. Please request form at our offices.
- 3) 2 recent passport photos.**
- 4) Certified copy** of local **ID** Book.
- 5) Proof of domicile** (original or certified copy of electricity/water invoice)
- 6) Evidence of your immigration status:** if you reside in the Republic of South Africa, Republic of Botswana, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Swaziland, Zambia or Zimbabwe, and are not a citizen of the aforementioned countries, evidence of your immigration status will be required.

- 7) Flight Itinerary:** certified copy of the roundtrip air ticket.
- 8) Evidence of funds: Bank statements** of the last three months. Preferably cheque / savings account and credit card statements. Please provide **original** documents.
- 9) Proof of accommodation booked in Argentina:** either paid in full or guaranteed by a credit card.
- 10) Proof of employment: letter from employer** confirming that the company currently employs the visa applicant, and stating his/her **yearly salary** and **position** in the company. This letter must be original (no photocopies or faxes will be accepted), on company letterhead, and signed by the person in charge. Please note that the **signature** of the person signing the letter has to be subsequently **certified by a notary public**.
-If the applicant is self-employed, he/she must submit a copy of his/her **business' official registration** documents, **certified** by a notary public, together with an **affidavit** signed in front of a Police Officer or Commissioner of Oaths.
- 11) Visa Fee: Only after approval of visa application,** a consular officer will contact the applicant for him/her to make the corresponding **payment**. The amount payable must be deposited or transferred directly into our account. The **receipt of payment** must be faxed, emailed or handed in at our offices.

Please note that this Consular Section is not responsible for delivering of passports. Therefore, it is the responsibility of the applicants to organise collection of their documents.

Minors travelling without their parents (under 21 yrs) will need authorisation from their legal guardians. The "Minors authority form" must be signed by the legal guardians in front of a Commissioner of Oaths or Police Officer. Please request form at our offices.

DOCUMENTATION TO BE SUBMITTED according to the type of visa requested:

- **TOURISM VISA** (Holiday, family visit, incentive trips, school tours):

Basic requirements

Those going on SCHOOL TOURS: Basic requirements (parents or legal guardians' evidence of funds) + **a letter from the school** in your place of residence stating the **purpose of the trip**.

NB: Minors travelling without their parents need to submit the "Minors authority form".

*Applicant category/ visa type to be stated in the application form (Q. 22): **tourism***

- **BUSINESS VISA:**

Basic requirements + a letter from employer confirming the **purpose, duration of trip** and **activities to be performed** by the applicant while in Argentina (as in *Q. 22*). The letter must also state **full names, addresses and telephone numbers of all the companies and persons the applicant will be contacting in Argentina**, as well as whether his/her employer assumes **moral and financial responsibility** during the stay in Argentina. The letter must be original (no photocopies or faxes will be accepted), on company letterhead and signed by the person in charge. Please note that the **signature** of the person signing the letter has to be subsequently **certified by the corresponding Chamber of Commerce**.

If the applicant owns the business, a copy of his/her **business' official registration documents (certified by the corresponding Chamber of Commerce)**, and an **affidavit** signed by himself in front of Commissioner of Oaths or Police Officer must be submitted.

Applicant category/ visa type to be stated in the application form (O. 22) and in the letter of employer: business

- **TECHNICIANS, ARTISTS, PROFESSIONAL SPORTSMEN, CONFERENCISTS, VISITING PROFESSORS, ACADEMICS, and other professionals:**

Basic requirements + a letter of invitation from the host organisation in Argentina inviting the applicant and confirming the **purpose of the trip**, the **applicant category/type of visa requested** (please see list below), **duration of the visit**, as well as **full name, physical address, telephone and fax numbers of all the organisations and persons the applicant will contact while in Argentina**. The letter must also state whether the host assumes **moral and financial responsibility** during the stay in Argentina. The aforementioned letter must be written on company/organization letterhead and duly signed by the person in charge. *Please note that the **signature** of the person signing the invitation letter has to be subsequently **certified by notary public and 'Colegio de Escribanos' (Notary Public Association) in Argentina,- with the exception of Congress/Conferences attendance invitation letters**.

-If it is the applicant's employer the one assuming financial responsibility during your stay in Argentina, an additional letter (from the employer) must be submitted explaining this clearly.

-Please note that for those professionals or technicians carrying **professional equipment** during their trip to Argentina, an additional letter signed by the company that employs the applicant should be also submitted in original in order to be certified by this Consular Section (an additional fee will be charged for this procedure). This letter must clearly specify the **purpose of the trip** and include a **list of all equipment to be taken**.

Applicant category/ visa type (depending on the activity to be performed in Argentina) to be stated in the application form (O. 22) and in the invitation letter:

Please indicate only one option

- academic
- professional
- technical
- artistic
- cultural

- **TRANSIT VISA:**

Basic requirements + visa for the country of your final destination (if applicable).

Applicant category/ visa type to be stated in the application form (O. 22): transit

➤ **RELIGIOUS VISA:**

Basic requirements + a **letter of invitation from the host church or religious organisation in Argentina** confirming the **nature of the activities** to be performed (pastoral, community assistance, social/welfare work, teaching, training, etc.) The letter must state **full name, physical address, telephone and fax numbers of the church or religious organisation where such activities shall be performed**, as well as the **name of the responsible authority**. The inviting religious organisation shall belong to an officially recognised religious order in Argentina and the authority signing the invitation letter must have his signature registered at the Argentine Secretariat of Worship (Secretaría de Culto).

***This letter must be legalised by the R.N.C. (Registro Nacional de Cultos – Argentine Secretariat of Worship)** and should include the **organisation registration/signature numbers**.

Applicant category/ visa type to be stated in the application form (Q. 22): religious

➤ **CREW MEMBERS:**

Once our National Immigration Office grants the **authorisation**, the applicant must submit the corresponding **telegram** together with the **basic requirements** (except 6, 8 & 9) + a **letter from the company** written in English and Spanish stating the applicant's full job description (**certified** by notary public).

Applicant category/visa type to be stated in the application form (Q. 22): crew member